



**Medtronic**

matching grants

mission in motion

## FAQ

{Matching Grants Frequently Asked Questions}

**Q: When will the Matching Grants program start?**

A: Matching Grants will be launched the week of September 10.

**Q: Will you retroactively match donations I have made in 2013 prior to September?**

A: No. Matching Grants will be available for donations made beginning in September after the program launch.

**Q: What will Medtronic match?**

A: Any personal monetary donation made to an accredited and approved charity/NGO/501(c)3 organization will be matched by Medtronic Philanthropy. The donation must be made directly through the Mission in Motion website (note offline donation exception below). Medtronic Philanthropy has the right to deny any match request.

**Q: What is an approved charity?**

A: Nonprofit or non-governmental organizations are eligible. In the United States, it must be a registered 501(c)3. Outside of the U.S., the organization must be registered on *ammado* to accept donations on the Mission in Motion website.

**Q: What organizations are eligible?**

A: Eligible organizations include, but are not limited to: civic, arts, cultural, health, human services and environmental organizations, colleges, universities and private and public primary/grade schools.

**Q: What organizations would be ineligible?**

A: Ineligible organizations include, but are not limited to: Political, fraternal, and sectarian-only religious organizations. Medtronic Philanthropy will only consider matching donations to religious organizations when the gift is designated to a secular, community service program sponsored by the organization which do not advocate or advance any specific religious view.

**Q: I give to more than one charity. Can matches be made to multiple organizations?**

A: Yes! As long as the gift follows the program criteria, any gifts made to any organization will be matched.

**Q: Is there a limit to how much you will match?**

A: Yes, Medtronic Philanthropy will match your donations dollar for dollar up to \$50,000 (USD) per calendar year. Medtronic Philanthropy has the right to discontinue or suspend this matching program at any time, should the demand exceed the budgeted resources.



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**Q: Who is eligible for Matching Grants?**

A: Any Medtronic employee or retiree worldwide. Full-time and part-time employees are eligible.

**Q: How will I make the donation?**

A: For U.S. employees, you can submit a donation via credit card or payroll deduction directly through the Mission in Motion website. For employees outside of the U.S., you can donate via credit card directly through the Mission in Motion website.

**Q: Is there a minimum donation?**

A: Yes. Due to the processing and administrative costs involved with this program, the minimum for credit card donations and one-time payroll deductions is \$25. The minimum for biweekly payroll is \$5 per pay period.

**Q: Are there any processing fees on my donation?**

A: No. All processing fees are covered, and 100% of your donation will go to your organization.

**Q: Can I make my donation anonymously?**

A: Yes. You can select "Anonymous" on the credit card donation page when submitting your donation. You will still be able to view your donation information in the My Donations history, even though the charity will not be made aware of your name upon receipt of funds. One thing to consider when making an anonymous donation is that the charity will have no record of your donation by name for tax purposes at a later date.

**Q: Will I receive a receipt for my credit card donation?**

A: Yes, if your donation was processed via Network for Good, a donation confirmation will be available for download under "My Giving", and you should receive an email confirmation. For an official receipt for tax purposes, you can contact Network for Good or your organization. If you donated via an *ammado* organization, you will receive an email confirmation.

**Q: Will I receive a receipt for my payroll deduction donation?**

A: Due to the repetitive nature of payroll deduction donations, receipts are not available. However, you can print off your Donation History page under "My Giving" and use this with your paystub for tax purposes.

**Q: If I make a credit card donation, when will the match dollars be sent to the organization?**

A: Credit card matches will be processed on a monthly basis.

**Q: If I make a payroll deduction, when will the match dollars be sent to the organization?**

A: Payroll donations and respective matching dollars will be processed on a quarterly basis. It is most cost-effective to approve and match these gifts at one time.



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**Q: I made a substantial donation directly to a charity/nonprofit. Am I still able to get this matched by Medtronic, even though I didn't make it through the Mission in Motion website?**

A: For "offline" monetary donations of \$5,000 (USD) or greater, you will have the option of uploading a donation receipt for your funds to be matched. You must report the donation by January 31 of the following calendar year. It is recommended that you submit a match request at the same time as, or soon after, making the donation.

**Q: If I request a match for an offline donation, when will the match dollars be sent to the organization?**

A: Matches for offline donation will be processed on a quarterly basis. It is most cost-effective to approve and pay these gifts at one time.

**Q: I would like to donate stock. Will you match my contributions?**

A: Yes, we will match offline stock donations of \$2,000 or greater. You will need to administer the stock donation entirely on your own and upload proof of donation to the Mission in Motion site.

**Q: What types of monetary donations are not eligible for a Matching Grant?**

A: The following financial payments are not eligible for the match: contributions that result in you or a family member receiving a benefit (auction items, dinners, raffles, tickets, sponsorships, booster clubs, memberships, etc.), tuitions, tithes, dues, subscription fees, grouped or pooled donations, deferred gifts, bequests, insurance premiums that name an organization as the beneficiary, loan repayments, payments in lieu of tuition, travel, personal property or other gifts in kind.

**Q: I bid on an item in a charity auction. Will you match my bid?**

A: No. Matching Grants are only available to those monetary donations made directly through the Mission in Motion website, and services/goods received for funds do not qualify.

**Q: I donated items to a nonprofit. Will you match that?**

A: No. Matching Grants are available for monetary contributions only.

**Q: I am participating in a walk/athon. Can you match what I raise?**

A: No. The Matching Grants program matches **personal monetary contributions** only. Those found abusing the system will lose access to the program. If employees or retirees donate directly to the organization on the Mission in Motion website, they are able designate to your team and it will then be matched.

**Q: I sit on the board of a nonprofit. Will you match my board dues?**

A: If you personally pay for 100% of your board dues, the funds will be matched. The matching dollars cannot count for a portion of your dues.



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**Q: What about Donor-Advised Funds?**

A: Any donation involving a Donor-Advised Fund (DAF) will not be eligible for a match. Due to the complexity of the Donor-Advised Fund process and the variability in how Donor-Advised Funds are managed, we are unable to match a donation **to** a DAF or a distribution **out** of a DAF.

**Q: Can I still give to the United Way?**

A: Yes! You can give to ANY organization. Simply search for your local United Way and donate.

**Q: Can I still designate an organization through a gift to the United Way?**

A: You can designate to any of United Way's programs, partner agencies or any nonprofit. However, the United Way will remove administrative fees from your donation if they disburse the funds to that designated organization, and the Matching Grant will go to the United Way and not to your designated organization. You now have the opportunity to give directly to those agencies/organizations through the Mission in Motion website and avoid any administrative fees. Not only is 100 percent of your donation going to your chosen organization, but the match also follows your donation.

**Q: What if I have a United Way payroll deduction already in place from the 2012 United Way campaign?**

A: Based on your 2012 United Way pledge, your payroll deduction will remain in place until it is completed the last paycheck of December 2013. At that time you can choose to restart a United Way payroll deduction through the Mission in Motion website, or you can set-up a new deduction at any time after the program launch to any organization.

**Q: How do I execute a Medtronic stock donation without the United Way campaign?**

A: Active employees with single name Wells Fargo accounts holding less than 1,000 shares will be able to do an "[Online Stock Transfer](#)" via MyMedtronic. These will be processed by Jan Zenzen. Employees with a joint account or a special request will need to work with Wells Fargo directly. They can be reached toll free if calling within the U.S. at 1-888-648-8154 or, if calling outside of the U.S., at 1-651-450-4064. If your stock is in your personal brokerage account, work directly with your personal broker to transfer the shares to your organization. For retirees, if your stock is in the Medtronic Wells Fargo account, please download the Stock Power Form at <https://www.shareowneronline.com> and follow instructions to transfer shares to your desired organization.

**Q: Will my personal information be shared?**

A: Any personal information collected by the Mission in Motion site, YourCause or Medtronic Philanthropy is used for the sole purpose of administering the program and ensuring a safe and secure transaction. This information will not be shared or sold for any reason.

**Q: Can other employees see my financial donations?**



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A: If you have chosen a “private” profile, none of your activity on the Mission in Motion website is visible by other employees. If you have chosen a “public” profile, you can choose to hide individual donations or show all or only specific donations on your profile.

**Q: Can I access the Mission in Motion website from home/mobile to make donations?**

A: Yes! You can donate at home or with your mobile device to make it easy to donate when you receive a reminder in the mail or if you are attending a community fundraising event. Bookmark <http://medtronic.yourcause.com> for access when you are not on the VPN.

**Q: What if my organization is not listed online or not accepting online donations?**

A: That is not a problem! You will just need to ask them to register. All U.S. organizations must be listed on GuideStar ([www.guidestar.org](http://www.guidestar.org)) and opt-in to accept online donations through Network for Good in order to receive your online donation through the Mission in Motion website and match dollars. All international organization (not based in the United States) must be registered on *ammado* ([www.ammado.com](http://www.ammado.com)). Instructions are available for download on the Matching Grants page to provide to your organization so they can be added to the Mission in Motion database or add the online donation functionality.

Have further questions? Please contact us at: [rs.missioninmotion@medtronic.com](mailto:rs.missioninmotion@medtronic.com).